



What is RPL?

RPL is about the current skills and knowledge you have gained through work and life experiences, training and/ or education.

If you are thinking about studying or training, think about the skills you may already have

- you may be able to reduce the time it takes to get your qualification.
- If you have:
 - Undergone a qualification in a particular area,
 - Worked in a position that has enabled you to undertake industry relevant tasks, or simply
 - Been trained in-house through a company you have previously worked for,

You may be eligible to apply for Recognition of Prior Learning (for a course you are interested in enrolling in).

- Contact Australian Food Training Centre (AFTC) and talk to our Assessors about your existing skills and knowledge. We will help you to identify appropriate evidence that you could provide to apply for RPL.

How are My Skills Assessed?

You will need to provide current evidence that is relevant to the course you are interested in to support your claim for recognition. The AFTC Assessor will assess your evidence of current skills and knowledge against industry standards and requirements.

- You will be advised to provide:
 - Samples of your work
 - References and/ or reports from a Supervisors/ Line Manager
 - Certified copies of Training Certificates
 - Photographs or other relevant work examples
 - Resumes
 - Performance Reviews
 - Job Descriptions and/ or work service reports



Following a review of the above, your Assessor may request that you attend an interview and ask you to:

- Perform tasks or jobs – A visit to your workplace may be organised so you can demonstrate your workplace skills and have them assessed against current industry requirements.

Your Assessor will consider your skills and knowledge and match them against a suitable qualification: Where the RPL process can be successfully verified, you may be provided with a written report detailing any recognition awarded that results in some credit towards your chosen course. Any further training you need to complete the full qualification you have chosen will also be identified and detailed.

AFTC is always available to all students to ensure they are fully supported to successfully complete the requirements for their chosen field of study.